

Request for Review of a Substantiation

To request review of a substantiation, please fill out this form accurately and completely. Incomplete forms cannot be processed. **Please print everything but the signature.**

If you recently received a letter informing you about the substantiation decision, read it carefully. It may include information about how much time you have to request a review.

Contact Information for Person Substantiated

Last Name	First Name	Middle Name
Other Names Used		
Mailing Address		City/Town & State
Zip Code		
Date of Birth (mm/dd/yyyy)	Daytime Phone (include area code)	Email Address

Parent/Legal Guardian of Person Substantiated

If you are the parent or legal guardian of a child or adult who is the subject of this request, please include your information below.

Last Name	First Name	Middle Name
Daytime Phone (including area code)	Email Address	

Signature of Person on Registry / Parent or Guardian

Signature	Date
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Mail your completed form to:

Vermont Department for Children and Families
Commissioner's Registry Review Unit
103 South Main Street
Waterbury, VT 05671-2401



AGENCY OF HUMAN SERVICES
DEPARTMENT FOR CHILDREN & FAMILIES

Request for the Expungement (*removal*) of your Name from the Child Protection Registry

To petition for the removal of your registry record, please fill out this form accurately and completely. Incomplete forms cannot be processed. **Please print everything but the signature.**

Is this petition for expungement employment related? ☐ Yes ☐ No

Contact Information for Person Substantiated

Last Name		First Name		Middle Name
Other Names Used				
Mailing Address		City/Town & State		Zip Code
Date of Birth (mm/dd/yyyy)	Daytime Phone (include area code)	Email Address		

Parent/Legal Guardian of Person Substantiated

If you are the parent or legal guardian of a child or adult who is the subject of this request, please include your information below.

Last Name	First Name	Middle Name
Daytime Phone (including area code)	Email Address	

Signature of Person on Registry / Parent or Guardian

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